

Zoning Permit Application Instructions

1. Must fill out entire Zoning Permit Application and must include description of the project, proper address for location and parcel ID.
2. A blueprint or pen and ink sketch to approximate scale showing:
 - a. The shape, area and dimensions and intended use of the structure, please include the total height of your structure;
 - b. The kind, dimensions and location of the building or structure to be erected or move on the property, including all property dimensions and accessory building, if any;
 - c. The location and type of sewage disposal system and water supply facilities (Septic Permit required if applicable)
3. Please include a check made out to Comins Township for the fee of \$30.00 to cover the issue of permit.
4. Return all the above materials to the Zoning Administrator at the Comins Township Office or mail to Comins Township P.O. Box 190, Fairview MI 48621 or email to Supervisor@cominstwp.com.