

COMINS TOWNSHIP HALL
RENTAL FORM

Comins Township * P. O. Box 190 * Fairview, MI 48621 * (989) 848-5811

DATE: _____

PERSON/ORGANIZATION: _____ PHONE: _____

ADDRESS: _____

DAY & DATE RESERVED: _____ FUNCTION: _____

RENTAL FEE: \$ _____ TIME HALL TO BE OPENED _____

PAYMENT MUST BE RECEIVED BY: _____ MAKE CHECKS PAYABLE TO COMINS TOWNSHIP.

RENTAL FEE IS NOT REFUNDABLE

RENTAL AGREEMENT

Please Do Not leave tables broken down!!!!

1. Not to bring or consume alcoholic beverages on the premises.
2. Not to permit gambling, viewing, or selling of adult material on premises.
3. You are required to clean the premises and REMOVE ALL GARBAGE
4. You shall reimburse Comins Township for any damage to premises, building, or equipment.
5. You accept the premises in its present condition and shall return it in like condition.
6. The undersigned applicant agrees to indemnify, defend, and hold harmless Comins Township, its officers, employees, and or agents, from any and all claims, losses, or liabilities to persons or property arising as a result of your or their use of the Township Hall.
7. You agree to vacate the premises at the scheduled time.
8. No personal property shall be on the premises other than during the rental period. If any personal property is left at the Township Hall in excess of 48 hours, it shall be considered abandoned, and the Township may dispose of the personal property in its discretion.
9. You agree to return all Township property to designated storage spaces.
10. No animals are permitted in the hall except for service animals.
11. The individual or entity renting the Town Hall must be the one using the Hall. A Township resident cannot rent the hall for a non-resident at the rate charged to residents.
12. The hall will be opened by 8am. If you need it opened earlier, please note it above.

COVID-19 Rules and Regulations:

The Township takes the health and safety of employees, its officers, and the public very seriously and will remain vigilant in efforts to mitigate exposure to the COVID-19 virus. In light of the COVID-19 pandemic, the Township has adopted the following additional rules for the health and safety of our guests and employees at the Township Hall.

It is acknowledged that the COVID-19 pandemic is an evolving situation as more is learned about the virus. As a result, these Rules and Regulations are subject to change and modification pursuant to legal requirements. Should these rules change, the Township will notify guests of any rule changes. Guests will not be required to comply with the new rules until notice is provided. Once notice is provided, the new rules will be incorporated in these Rules and Regulations as though fully set forth herein.

1. You may only have the number of guests in the Hall allowed for an indoor social gathering pursuant to the State of Michigan’s current Executive Orders.
2. All persons shall comply with any notices or postings at the Township Hall as well as all State of Michigan Executive Orders pertaining to the COVID-19 pandemic as applicable as well as the guidance of the Oscoda County Health Department while at the Township Hall.
3. Acknowledgment:
You and all members of your party are required to acknowledge your receipt of these rules. Your acknowledgment of the receipt of these rules, shall constitute your agreement to these rules as well as your acknowledgment that there are risks of COVID-19 infection posed by having indoor gatherings, coming into contact with others at the Township Hall, and utilization of the Township Hall’s facilities.

**** IN CONSIDERATION OF YOUR USE OF THE TOWNSHIP HALL, YOU AGREE THAT COMINS TOWNSHIP SHALL NOT BE HELD RESPONSIBLE FOR ANY LOSS OR DAMAGE TO YOU, YOUR GUESTS, OR INVITEES, WHICH IS CAUSED BY COVID-19 AND ARISES OUT OF THE USE OF THE TOWNSHIP HALL AND YOU AGREE TO RELEASE THE TOWNSHIP, ITS OFFICERS, AGENTS, AND EMPLOYEES, FROM ALL SUCH CLAIMS. FURTHER, YOU AGREE TO HOLD HARMLESS, DEFEND, AND INDEMNIFY THE TOWNSHIP, ITS OFFICERS, AGENTS AND EMPLOYEES FROM ANY AND ALL CLAIMS THAT MAY BE BROUGHT BY ANY OF YOUR VISITOR(S) OR GUESTS AT THE TOWNSHIP HALL AS A RESULT OF COVID-19 AND WHICH ARISE OUT OF THE GUEST OR VISITOR’S USE OF THE TOWNSHIP HALL.****

If it is identified that a person with a confirmed case of COVID-19 is or has been at the Township Hall, the Township will work with the Oscoda County Health Department to determine all appropriate action. This may include closing the Hall temporarily or for an indefinite period of time. You and members of your party shall comply with all requirements of the Oscoda County Health Department in that case, including but not limited to vacating the Hall. In the event that you are required to vacate the Hall, you will be reimbursed your Rental Fee less any fees or costs incurred by the Township as a result of your rental of the Hall.

**** By signing below, you acknowledge that you have received these rules, agree to comply with them, and agree to release, hold harmless, defend, and indemnify the Township as set forth herein. ****

DATE: _____ APPLICANT’S SIGNATURE: _____

FORM IS TO BE SIGNED BY APPLICANT ONLY.

RECEIPT / CHECK NO. _____ AUTHORIZED SIGNATURE _____

BE SURE TO SIGN AND RETURN THIS COPY.